



PERSONAL DETAILS

Name : Rashvinder Kaur A/P JasbirSingh

Address : No 14C Jalan Jelapang 31200 Chemor, Perak, Darul Ridzuan

Date Of Birth : 3rd December 2002

Phone Number : +601133188967 / +6582604789

Email Address : rashvinrash025@gmail.com

Height : 162 Cm

Weight : 45 Kg

CAREER OBJECTIVE

I Am Seeking In Any Position Of An To A Reputed HealthCare Industry Where I Could Should The Job Responsibilities In The Professional Environment And Entertain Self – Growth As Well. I am a fast learner and have a proven track record of success in both team and independent settings.

- Able to work shift
- Ability to work independent or in a group
- Willing to work for long hours and moderate traveling
 - Self – reliance, hardworking and resourceful
 - Curiosity and eagerness to learn new things.
- Ability to adapt and adjust to changing situations.
- Good time-management skills.
- Strong work ethic and determination to succeed.
- Creativity and innovative thinking.
- Good communication skills and ability to work in teams.

Work Experience

Coffee Tea Or Raz 88 Serangoon Road

25 August 2022 – 15 December 2022

Job Description :

- Cashiering while manage the whole outlet as a supervisor
 - Collaborate with our marketing department to develop a schedule for assembling and display manufacturer marketing pieces on the sale floor
 - Update the product inventory as products are receive and added to our inventory
 - Cashier handling, payment handling
 - Stock checking
 - Opening Shop And Closing shop

SINGAPORE GENERAL HOSPITAL

UEMS COMPANY

12 JUNE 2023

- **JOB DESCRIPTION :**
- Working in Frontline How to do registration
- Customer service
- Check appointment for vsts & patient
- Ward registration, check clinic appointment,

EDUCATION BACKGROUND

SIJIL PELAJARAN MALAYSIA Sekolah Menengah Kebangsaan Rapat Setia

Location : 25, Jalan Tenaga, Rapat Setia, 31350 Ipoh, Perak Darul Ridzuan

Year : 2019

Diploma In Video Production

Location : Kolej meatech jalan reko Kajang, 43300 Kuala Lumpur

Year : 2020 - 2022

NON – EDUCATION CERTIFICATE

Certificate Of Attendance In Basic Cabin Crew And Customer Services

MEATECH Technical Training Centre

Location : No.1 & No.3, Jalan UTL 4, Bandar University Teknologi Lagenda, 71700 Mantin,
Negeri Sembilan Darul Khusus

Graduated : 22nd June 2022

List Of Modules :

- Introduction To Airline Industry
- Soft Skill Training
- Grooming And Deportment
- Pre – Flight Crew Preparation
- Boarding Gate And In – Flight Service Announcement
- Passenger Counter Services
- Pre – Flight Passenger Support
- In – Flight Service
- Passenger Handling
- Mishandle Baggage
- TOEIC Workshop
- Preparation Of CV Workshop
- English Oral Communication

Certificate Of Attendance In Ground Handling List Of Module

- Baggage Handling
- Ramp Services
- Introduction To Air Cargo
- Ergonomic

Test Of English For International Communication TOIEC

Year: 13th June 2022

LANGUAGE PROFICIENCY

Malay : Good In Speaking And Writing

English : Good In Speaking And Writing

Punjabi : Good In Speaking

Tamil : Good In Speaking

REFERENCES

Mr. Mohd Feroz Bin Mohd Kasim Senior Instructor

MEACTECH Technical Training Center, Mantin, Negeri Sembilan

Phone Number : +0612 663 1032

Email Address : feroz@meatech.edu.my

Puan Suhartini Binti Haji Abdul Karim Senior Instructor

MEACTECH Technical Training Center, Mantin, Negeri Sembilan

Phone Number : +6012 250 0285

Email Address : suhartini@meatech.edu.my

Mr Rajpalsingh Owner Of Shop

Coffee Tea Or Raz 88 Serangoon Road **Phone Number** : +6593876404 **Email Address** :

Rajpal8871@gmail.com

Linna Tan Senior Management Of Uems Company

Uems Solutions 60 MacPherson Rd, #03-08 Siemens centre, Singapore 348615

Phone Number : +6590234100



KEMENTERIAN PENDIDIKAN MALAYSIA
MINISTRY OF EDUCATION MALAYSIA

LEMBAGA PEPERIKSAAN
EXAMINATIONS SYNDICATE

Calon yang namanya tercatat di bawah telah menduduki peperiksaan Sijil Pelajaran Malaysia (SPM) dan layak mendapat

PERNYATAAN KEPUTUSAN

RASHVINDER KAUR A/P JASBIR SINGH
021203-08-0884
AC241A131
SMK RAPAT SETIA, IPOH

Mata Pelajaran
Subject

BAHASA MELAYU
BAHASA INGGERIS

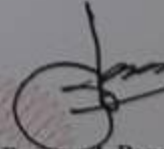
Gred
Grade

E (LULUS)
E (LULUS)

UMLAH MATA PELAJARAN DUA
PEPERIKSAAN TAHUN 2019
92014671

A 00625260




Pengerah Peperiksaan
Director of Examinations
Kementerian Pendidikan
Ministry of Education

Pernyataan ini dikeluarkan kepada calon yang TIDAK memenuhi syarat pensijilan SPM.



Certificate of Attendance

This Certificate is awarded to

RASHVINDER KAUR

for having successfully completed the

BASIC CABIN CREW & CUSTOMER SERVICES

from 28TH MARCH 2022 – 22ND JUNE 2022



A 3655

22/06/2022

A handwritten signature in black ink, appearing to read 'Shafril'.

SHAHRIL AZWAN ABDUL HAMID
CHIEF EXECUTIVE OFFICER



Examinations Syndicate, Ministry Of Education Malaysia
in collaboration with
University of Cambridge Local Examinations Syndicate

General Certificate of Education Ordinary Level

This is to certify that the candidate named below sat the General Certificate of Education examination and was awarded the grade stated in the subject:

NOVEMBER 2019

AC241/A131

RASHVINDER KAUR A/P JASBIR SINGH

of

SMK RAPAT SETIA, IPOH

English Language - 1119

GCE Ordinary
Level Grade
K(k)

Head of Examinations
Examinations Syndicate,
Ministry of Education Malaysia

Vice-Chancellor
University of Cambridge

Cambridge Assessment
International Education

Candidate Identity Number: 02120306088



ASSESSMENT REPORT

NAME : RASHVINDER KAUR

I.C. NO : 021203-08-0884

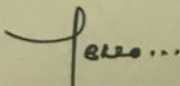
BASIC CABIN CREW, CUSTOMER SERVICES & GROUND HANDLING COURSE

which included

1. Introduction to Airline Industry
2. Grooming & Deportment
3. Soft Skill Training
4. Pre-Flight Crew Preparation
5. Dangerous Goods
6. In-Flight Cabin Services
7. Boarding Gate & In Flight Service Announcement
8. English Oral Communication
9. Passenger Counter Services
10. Passenger Handling
11. Mishandle Baggage
12. Ramp Services
13. Introduction Air Cargo
14. Interview Skills
15. Ergonomic
16. TOEIC Workshop
17. Preparation of CV Workshop

ATTENDANCE	A
3 LETTER CODES	A

GRADE A – VERY GOOD
GRADE B – GOOD
GRADE C – AVERAGE
GRADE D – POOR
GRADE E – VERY POOR
GRADE F – FAIL


Mohd Feroz Mohd Kasim
Senior Instructor

Date: 22nd June 2022



Certificate of Attendance

This Certificate is awarded to

RASHVINDER KAUR

for having successfully completed the

BASIC GROUND HANDLING

from 28TH MARCH 2022 – 22ND JUNE 2022



A 3685

22/06/2022

A handwritten signature in black ink, appearing to read "Shahril".

SHAHRL AZWAN ABDUL HAMID
CHIEF EXECUTIVE OFFICER



CERTIFICATE OF ACHIEVEMENT

This is to certify that

Rashvinder Kaur A/P Jasbir Singh

achieved the following scores on the


TOEIC® Listening & Reading Test

Listening	305
Reading	115
Total	420

as administered under the auspices of: Eshia & Associates Sdn Bhd
at: Kuala Lumpur, Malaysia
date: 13-June-2022

BROWN53159

This is presented in recognition of your achievement.
An official score certificate must be submitted to organizations that require a TOEIC score.


Joanna Gorin
Vice President
Global Language Learning Teaching & Assessment

Rashvinder Kaur A/P Jasbir Singh		LISTENING		TOTAL SCORE 420
Name		Your score 305		
021203080884		5 495		
2002/12/03		READING		
Identification Number		Date of Birth (yyyy/mm/dd)		Your score 115
2022/06/13		2024/06/13		
Test Date (yyyy/mm/dd)		Valid Until (yyyy/mm/dd)		
5 495				
Client/Institution Name: MEATECH Technical Training Centre				
<p>ETS & Associates Sdn Bhd, 46-3, Jalan Setiawaringga 11A, Taman Setiawaringga, 54200 Kuala Lumpur</p> <p>This report is intended for use only by the institution whose sponsored the test. It is not to be distributed.</p>				

LISTENING

Your scaled score is close to 300. Test takers who score around 300 typically have the following strengths:

- They can sometimes infer the central idea, purpose, and basic context of short spoken exchanges, especially when the vocabulary is not difficult.
- They can understand the central idea, purpose, and basic context of extended spoken texts when this information is supported by repetition or paraphrase.
- They can understand details in short spoken exchanges when easy or medium-level vocabulary is used.
- They can understand details in extended spoken texts when the information is supported by repetition and when the requested information comes at the beginning or end of the spoken text. They can understand details when the information is slightly paraphrased.

To see weaknesses typical of test takers who score around 300, see the "Proficiency Description Table."

ABILITIES MEASURED	PERCENT CORRECT OF ABILITIES MEASURED
	0% 100%

READING

Your scaled score is below 150. Test takers who score below 150 may have some of the same strengths as test takers who score around 150, but their performance is likely to be less consistent. Test takers who score around 150 typically have the following strengths:

- They can locate the correct answer to a factual question when not very much reading is necessary and when the language of the test matches the information that is required.
- They can understand easy vocabulary and common phrases.
- They can understand the most-common, rule-based grammatical structures when not very much reading is necessary.

To see weaknesses typical of test takers who score around 150, see the "Proficiency Description Table."

ABILITIES MEASURED	PERCENT CORRECT OF ABILITIES MEASURED
	0% 100%

Can infer gist, purpose and basic context based on information that is explicitly stated in short spoken texts	56	0% 100%
Can infer gist, purpose and basic context based on information that is explicitly stated in extended spoken texts	57	0% 100%
Can understand details in short spoken texts	80	0% 100%
Can understand details in extended spoken texts	62	0% 100%
Can make inferences based on information in written texts	34	0% 100%
Can locate and understand specific information in written texts	15	0% 100%
Can connect information across multiple sentences in a single written text, and across texts	37	0% 100%
Can understand vocabulary in written texts	42	0% 100%
Can understand grammar in written texts	15	0% 100%

* Proficiency Description Table can be found on our web site, www.ets.org/toeic

HOW TO READ YOUR SCORE REPORT:

Percent Correct of Abilities Measured:
Percentage of items you answered correctly on this test form for each one of the Abilities Measured. Your performance on questions testing these abilities cannot be compared to the performance of test-takers who take other forms or to your own performance on other test forms.

Note: TOEIC scores more than two years old cannot be reported or validated.