



# SIAW PORTIA

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ACCRA , GHANA +233

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## Professional Summary

Professional with high standards and strong background in maintaining cleanliness and hygiene. Known for reliable and thorough cleaning practices, contributing to healthier environment. Team-oriented with focus on collaboration and adaptability to meet changing needs. Skilled in using cleaning tools and following safety procedures.

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## Skills

- Attention to detail focus
- Cleanliness and sanitation
- Reliable and responsible
- Clear communication
- High energy and stamina
- Cleaning and sanitizing
- Cleanliness and hygiene
- Teamwork and collaboration
- Multitasking Abilities
- Verbal and written communication
- Guest relations
- Floor care expertise

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## Work History

### CLEANER ANITA HOTEL, GHANA

- Cleaned and sanitized bathrooms, kitchens and other similar areas according to established protocols.
- Removed trash, debris and other waste materials from premises.
- Maintained a well-organized storage area for cleaning supplies to ensure easy access and efficient use of materials.
- Organized and used industrial cleaning products following strict safety procedures.
- Provided exceptional customer service by addressing inquiries, concerns, or requests from clients in a timely and

- Increased cleaning efficiency with introduction of color-coded cloth system to prevent cross-contamination.
- Achieved record of zero complaints regarding cleanliness in assigned areas for entire year.
- Maintained floor cleaning and waxing equipment.
- Used vacuum and shampooers to clean carpeted areas in offices, lobbies and corridors.
- Used time management and efficient cleaning methods to meet deadlines.
- Collaborated with maintenance team to identify and resolve issues requiring repair, enhancing overall facility safety.

Education	05/2018	High School Diploma, <i>MIM SENIOR HIGH SCHOOL</i> , GHANA/MIM
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Personal Details	Nationality: GHANAIAN	Marital Status: Single
	Visa Status: TOURIST VISA	

**Languages** English

Advanced (C1)