

# Curriculum Vitae of Ntokozo Mntambo

## Contact Details

**Phone:** +27 (0)74 667 0132

**Email:**

ntokozokhulekani@gmail.com

## Personal Information

**Location:** 2321 Columbine Street, Fleurhof, Roodepoort.

**ID NO:** Available on request

**Driver's License:** Code 10

**Willingness to relocate:** Yes

**Availability:** Immediately

## Soft Skills

- Adaptability/Flexibility
- Dedication & Collaborative
- Effective interpersonal skills

## Software Skills

- Microsoft Office
- CaseWare
- Audit Toolbar
- Sage Pastel
- Epigeum course

## Languages

- English
- isiZulu
- Northern seSotho

## References

1. Mpumi Khuzwayo - Store Manager, Fontana Spar  
083 689 5451
2. Dumisani Dube - Assistant Manager, Silver Falcon Spur  
073 854 5453
3. Rosali Yelverton - Administrative Assistant (NWU)  
016 910 3395
4. Reinette Koekemoer - Senior Academic Advisor (NWU)  
018 299 4108
5. Ntando Zuma - CEO, The Tutoring and Co.  
076 219 7487
6. Kerry Lume - Office & HR Administrator, WSL.  
011 706 7032
7. Hendrik Moropodi - Lecturer, Milpark Education  
086 999 0001
8. Ongeziwe Nyenjana – Director, KRA  
076 834 7041

## Objective Summary

Honours graduate in Financial Accounting Sciences from North-West University, with a solid foundation in financial analysis, reporting, audit, and assurance. Skilled in managing tasks, meeting deadlines, and working independently or in teams. Eager to apply academic and practical experience to support the success of an accounting or audit department.

## Educational History

### Daliwonga Secondary School

National Senior Certificate (80% grade average)

2012 - 2016

### North-West University

BCom in Accounting Sciences (70% grade average)

2016 - 2021

### North-West University

BCom Hons in Financial Accountancy - CTA Level 1 (55% grade average)

2022 - 2022

### Milpark Education

Post Graduate Diploma in Accounting Sciences - CTA Level 2

1<sup>st</sup> Attempt in 2023 (Unsuccessful), 2<sup>nd</sup> Attempt in 2026

## Experience

- Fontana Spar: Merchandiser (05/12/16 - 16/01/17)
- North-West University: Supplementary Instructor/Tutor & Marker: (05/02/18 - 30/11/18); (01/07/20 - 30/11/20); (01/02/2022 - 30/11/2022)
- Silver Falcon Spur: Waiter (01/02/2021 - 01/31/2022)
- North-West University: Academic Peer Mentor: (01/07/22 - 30/11/2022)
- North-West University: Academic Trainee (SAIPA/AGA(SA)): (01/01/2023 - 31/12/2023)
- The Tutoring and Co: Private Tutoring: (01/07/2021 - 30/06/2023)
- Wakely Smith Lattuca Inc: Audit Trainee (SAICA): (01/02/2024 - 15/08/2025)
- Milpark Education: Marker/Assessor: (01/03/2025 - 30/06/2025)
- Kuyasa Registered Auditors Inc: Audit Trainee (SAICA): (06/10/2025 - Current)

## Special Achievements

Top Achiever Grade 12; Participation in Monetary Policy Challenge (South African Reserve Bank); Golden Key Member (North-west University); Participation in Nedbank CASE; Co-Founder of "The Dream is Important Organization."