

**Sheruta Rana Magar**

Phone: 0544209834

Email:

sheruta12345@gmail.com

Location: Dubai, UAE

Personal Details

Nationality: Nepalese

Date of Birth: 07-08-1998

Gender: Female

Marital Status: Single

Language: English, Hindi & Nepali

Passport Details

Passport No: BA0105705

Date Of Issue: 26-07-2023

Date Of Expiry: 25-07-2033

Visa Status: Employment

Skills

- Excellent communication and interpersonal skills
- Strong bar knowledge and understanding of beverage preparation
- Coffee brewing expertise and customer service experience
- Knowledge of cash handling and POS systems
- Ability to adapt quickly and learn new skills in a fast-paced environment
- Team player with strong time management and multitasking abilities
- Knowledge of hygiene and safety standards in F&B service

Objective

Motivated and service-oriented hospitality professional with over 3 years of experience as a waitress and barista in a fast-paced café environment. Recently certified in bartending from Edusight Learning Institute, with hands-on knowledge of cocktail preparation, bar operations, and beverage service. Skilled in delivering excellent customer experiences, managing cash and POS transactions, and maintaining a clean and welcoming work environment. Passionate about pursuing a career in bartending, with the goal of becoming a skilled bartender and contributing positively to a dynamic hospitality team.

Education & Qualification**High School Completed**

- Focused on communication, teamwork, and basic business knowledge.
- Built a strong foundation for career growth in the hospitality and service industry.

Certified Bartender – Edusight Learning Institute

- Gained practical knowledge of cocktail mixing, bar setup, hygiene standards, and customer engagement.
- Developed strong understanding of responsible alcohol service and bar operations

Computer Knowledge

- Basic Computer Knowledge
- Internet Browsing & Emailing

Professional Experience**Waitress & Barista – Friends Avenue Café, Dubai
(2020 – Present)****Responsibilities**

- Prepare and serve a wide range of coffee and non-alcoholic beverages while ensuring consistent quality.
- Provide attentive customer service by taking orders, recommending menu items, and handling special requests.
- Manage cash handling, billing, and POS transactions with accuracy and efficiency.
- Support daily café operations including cleaning, restocking, and organizing supplies.
- Collaborate with colleagues to maintain a smooth workflow during peak service hours.
- Contribute to customer satisfaction by creating a warm and welcoming atmosphere.
- Assist new staff members by providing training and guidance on café operations.

Declaration

I can extend great deal of support in streamlining the activities of the organization. I hope you will consider my candidature for the applied post in your esteemed organization as per my qualification, experience and proven abilities.